

# Bentonville Academy of Music

523 SE 6th Street Bentonville, AR 72712

## **Policy Letter 2018-2019**

### **Registration**

Bentonville Academy of Music registers students on a *semester* basis.

Fees/Tuition are not charged on a per lesson basis. Fall and Spring semesters each cover 17 weeks of lessons. Each student receives one lesson per week and attends any scheduled group classes. In addition, BA of M students may be invited to perform at various venues including: Christmas/Spring Recitals, NWA Community Events, Guild Auditions, Sonatina Celebration, & University of Arkansas Festivals.

### **Registration Fee**

There is a \$40.00 per student registration/theory lab/recital fee due with the **1st** month's tuition of each semester.

### **Music Fee**

As the need arises, we will purchase music for the students and will send a separate bill, via email, payable with the next month's tuition. You can expect to spend \$25.00 or less on music per semester.

### **Tuition**

**Tuition for the 2018-2019 calendar year is \$625.00 per semester. This tuition may be paid in full at the beginning of the semester, or broken up into 5 monthly payments of \$125.00.**

Tuition remains the same each month. Some months will have one lesson (i.e., August), while others may have five lessons. Tuition is due the first week of each month and is considered late by the 15th of each month. **We will not send payment invoices unless payment is missed.** *Please Note: There will be a \$20.00 fee assessed for late payments.* A copper "tuition mailbox" is located at the door to the studio on the side porch.. Please drop checks there. You may also mail checks to 523 SE 6th Street Bentonville, AR 72712. If you choose to pay by PayPal, please add \$3.93 per month for fees associated with PayPal transactions.

## **Lesson Structure**

Lessons are 60 minutes in length (sometimes 30 minutes depending upon student's age and readiness). Approximately 30 minutes of each lesson are spent at the piano, and 30 minutes involve music theory via workbooks, computer testing, and listening drills. Guitar and Violin lessons are 30 minutes in length.

## **Make -Up Lessons**

If a student misses a lesson due to illness, we will try to schedule a make-up within one week. **Absences due to other obligations, including vacations, cannot be rescheduled.** If the Bentonville School District is closed due to inclement weather, the Bentonville Academy of Music will also close. Make-up lessons will be given for all snow days and any lessons missed by your teachers.

## **Parking and Drop-off**

Parking is available at Austin-Baggett Park, and parallel on the West side of SE D Street. Extra parking is currently under construction and will open sometime this Fall. The alley is available for drop-off purposes, but please do not park there.

Please make sure that younger students are accompanied to and from their lessons. BAoM cannot assume responsibility for students left unattended.

## **PHOTOGRAPHIC/VIDEO/AUDIO/COMMUNICATION RELEASE:**

I authorize Bentonville Academy of Music to take and use any photographs, video or sound recordings of me/my child, during class or while performing at recitals. I acknowledge that I have/my child has no financial/legal or royalties' right in the material used for whatever purpose.

Likeness permitted? Yes \_\_\_\_\_ No \_\_\_\_\_ If we need to use a child's name, we will get your permission first.

**Please sign and return with first month's tuition and registration fee.**

**I understand and agree to these policies**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_